

Printing Guidelines for your printables!

Thank you for choosing a **Kurious Katie Designs** for printable needs!

Most of my printables are set to **A4 size** in high resolution PDF file formats but can be sized within your print settings to any A-size.

I recommend to use Adobe Reader to print your files.
(You can get it **free** here: <https://get.adobe.com/reader/otherversions>)

Hopefully this helpsheet will make your life a little easier, when it comes to printing these files. There is also a way to save the settings to ensure you can use them again, and again.

You can print your PDF files as many times as you like but purchased files may NOT:

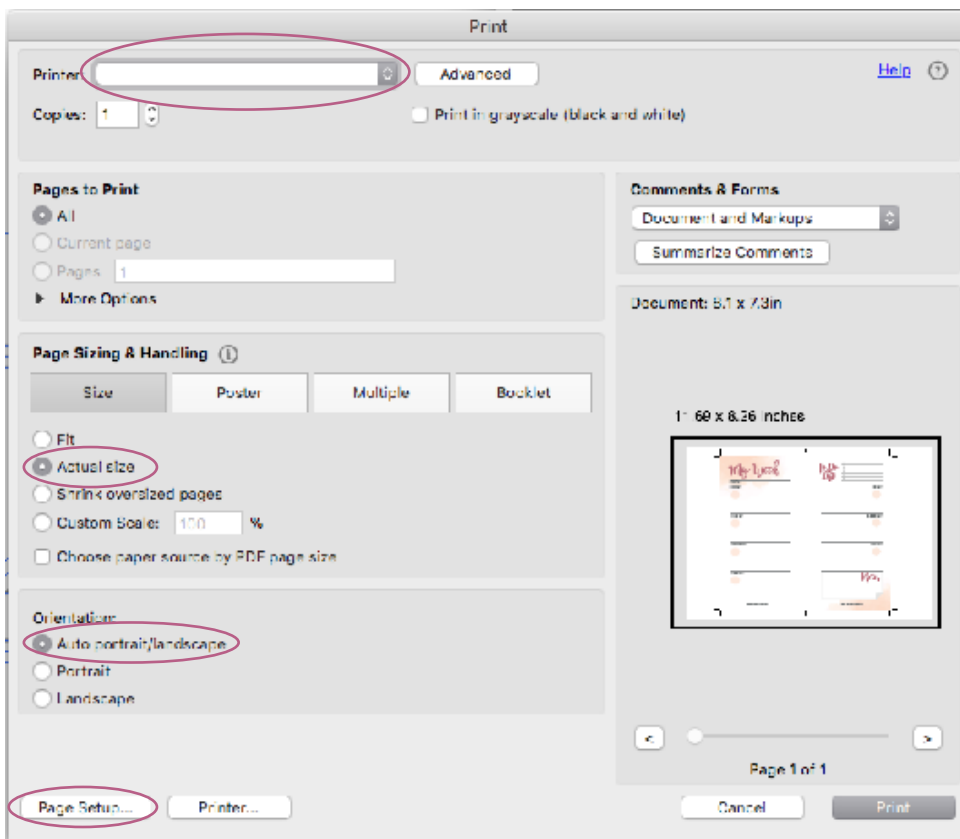
- **be shared.** The file is meant for personal use only, but can be printed by you as many times as needed after purchase;
- **be resold for profit** (digitally or physically);
- **be used or uploaded to any website or blog.**

**Thank you once again for your kindness
and support for a small business.**

Let's get printing!

Printing Guidelines for all printables!

In Acrobat, open your PDF file, go to 'File' > 'Print'.
Make sure you select the correct settings in the print dialog box. See below:



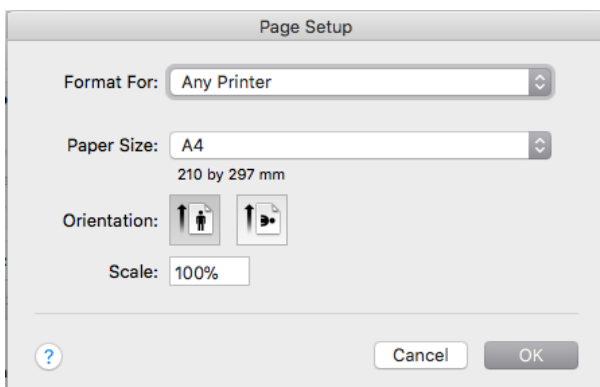
YOUR printer selected

Page Sizing:
Actual size
(or other A-size!)

Orientation:
Auto
Portrait/
landscape

These settings are same for all instructions!

Also, double-check the 'Page Setup' properties and make sure that these ones are your current settings:



YOUR printer selected

Page Size: **A4** (or US Letter)

Scale: **100%**

Once checked, click 'OK' and print!

Printing Guidelines for double-sided printables!

There are several different ways to print your purchased files, and they all basically depend on your printer's properties.

- If you have a **duplex printer**, one of those which automatically prints both sides without you having to load the paper twice in order to print the back side, please go directly to **Instruction C**.
- In case you **DO NOT** have a duplex printer, continue reading.

STEP ONE Determine which side of the paper your printer prints on to

If you don't know it yet, or you simply cannot remember it, here's a quick guide to help you find it out. (In case you know that already, feel free to skip this part).

- Take a blank sheet of paper, write 'top side' on one side, and write 'under side' on the other.
- Place it in your feed tray side up and print any 1 page of your choice.
- Now look at your print:

If it is printed on your side marked 'under side', follow **Instruction A** (following page).

Instead, if it is printed on the side marked 'top side', follow **Instruction B** (page 5).

NOTE:

Please be aware that each printer may differ slightly, so you may have to search a little through the different tabs to find each setting.

Also, I **always recommend to print a couple of pages first in order to test your printer's settings**, so if anything went wrong with printing, you've only wasted not too much paper and ink.

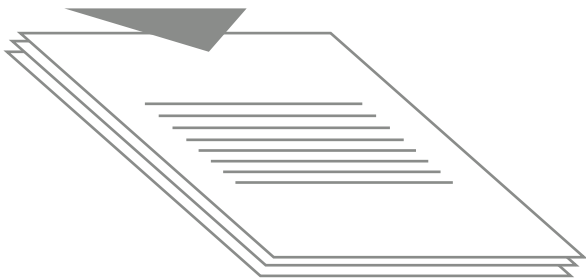
Printing Guidelines for double-sided printables!

INSTRUCTION A Page marked 'under side'

Now that your front sides have been printed, we have to print all the reverse sides of these printables too.

In order to do this, take the printed pages out from your out tray, and **WITHOUT** turning them over or rotating them. Return them to the feed tray.

In order words:



take the paper sheets you have just printed



and load them into the feed tray the same way they came out from your out tray.

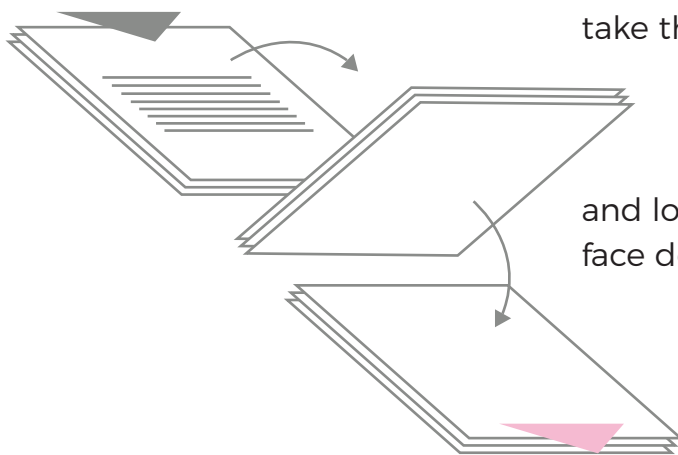
Printing Guidelines for double-sided printables!

INSTRUCTION B Page marked 'top side'

Now that your front sides have been printed, we have to print all the reverse sides of these printables too.

In order to do this, take the printed pages out from your out tray, **turn them over, short edge to short edge**, and return them to the feed tray.

In order words:



take the paper sheets you have just printed

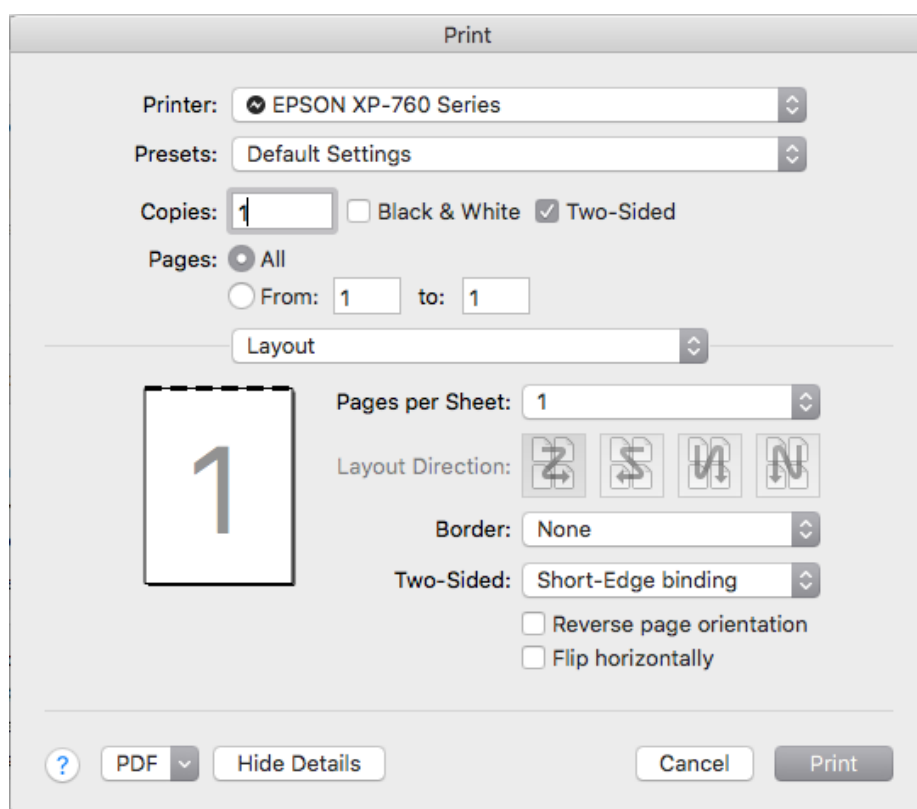
and load them so that what you have printed is face down.

Printing Guidelines

for double-sided printables!

INSTRUCTION C Printer has DUPLEX setting

In Acrobat, open your PDF file, go to 'File' > 'Print' and make sure you select the correct settings in the print dialog. See below:



YOUR printer selected

Pages to print:
All pages

Collated (if an option):
ticked

Two-sided: **ticked**

Border: **NONE**

Two-Sided:
Short-Edge* binding

*: since the file's layout is horizontal (as shown in preview), the orientation actually corresponds to Landscape. Setting the binding according to the short edge should ensure the back page to get printed so that when you turn the front page over, it's reverse is printed correctly and not upside down.

However, printers may differ slightly, so if you want to be 100% sure of how the back pages get printed in this case, I recommend to first print a couple of pages only and then select or possibly change this setting accordingly.

Printing Guidelines for your printables!

I hope this guide has helped you in creating beautiful prints for any of your required needs.

If you thought this walk-through guide was helpful, please leave a review on my etsy shop or through my website.

Any further questions? Please get in touch :)

Thank you once again for your kindness and support.

Let's get printing!

